SHELBURN TOWN COUNCIL
SHELBURN TOWN HALL
July 11, 2024 at 6:00pm

The meeting was called to order at 6:00pm with council members Aaron Lewis, Jared Miller, Alex Norris, and Noah J. Southwood in attendance.

The financial documents were distributed to the Town Council by the Clerk-Treasurer.

The minutes from June 11, 2024 were approved and signed by the board.

Council President Noah J. Southwood made a motion to approve the claim and payroll dockets from the June 11, 2024 meeting and today's meeting. Seconded by Council Member Aaron Lewis. All in Favor.

AJ Terrell from Springer Insurance was in attendance to present the Property Insurance Quotes and Workman's Comp Quotes for the Town of Shelburn. The current coverage agreement expires on July 24, 2024. AJ gave his advice of staying with the current insurance carrier as all other companies he reached out to were $15,000 or more higher than this quote. Noah J. Southwood mentioned he would like to add Terrorism onto the premium which made the total cost $45,850. A motion was made by President Noah J. Southwood to accept this package, seconded by Council Member Aaron Lewis. All in Favor.

While AJ from Springer was in attendance, he also brought up a concern that he had as well as the insurance carrier had. The Town currently has a "Vehicle Lease Agreement" between the Town and Shelburn Reserve Officer Chad Gilbert, to allow him to use his personal vehicle as a patrol vehicle for the Town. However, when the agreement was signed by the previous Council, it was not reviewed by the Town's attorney (See Town Council Minutes from July 11, 2023) and the carrier is suggesting that the town void the contract due to coverage concerns. The council took AJ's advice into consideration and decided to table the decision and would address it at the next meeting.

Council Member Noah J. Southwood made a motion to keep the damage deposit paid by Michael Ladson for their use of the community building due to causing damage to the walls. There were photos provided of the damage and of them having items hanging on the walls. Seconded by Council Member Jared Miller. All in Favor.

Council President Noah J. Southwood presented two agreements for CCMG work from two engineering companies. The first from HWC Engineering which is not to exceed $30,500 and the second from Midwestern Engineering to not exceed $44,500. Council Member Aaron Lewis made a motion to accept HWC's agreement. Seconded by Council Member Jared Miller. All in Favor.

Council Member Jared Miller made a motion to renew the agreement with Reach Alert for email and text notifications for customers. Seconded by Council Member Aaron Lewis. All in Favor.

Council President Noah J. Southwood presented two quotes for roof repair at the old bank building. One was from Hoosier Homes for $23,130.56 and one was from Montgomery Contracting for $11,255.00. The council decided to table the decision and get more quotes from additional companies.

Clerk-Treasurer Melissa Copeland presented a quote for an HP Laptop for $699.99 from Amazon. She

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Clerk-Treasurer Melissa Copeland presented a quote for an HP Laptop for $699.99 from Amazon. She asked the council if they would consider allowing her to purchase one. She stated that her current computer in her office at Town Hall does not have sound or video, so anytime she must do a training or zoom, she has to do it from her computer at home or her phone. She also stated that with being of mom of two young kids as well as having to take on additional jobs after her pay cut, it would be helpful for her to be able to work remotely from home some days. Council President Noah J. Southwood made a motion to allow the Clerk-Treasurer to purchase this laptop and suggested it come from the CCI Fund. Seconded by Council Member Jared Miller. All in Favor.

Clerk-Treasurer Melissa Copeland presented several invoices to the council for approval. These invoices were as follows: An invoice from Brown's Tire for the amount of $175 to haul off used tires from the Town Clean Up Day, an invoice from Cutting Edge Lawncare for the amount of $250 for clean up around town in preparation for Old Fashioned Days, and an invoice from Capital One for the amount of $408.70 for the purchase of a coffee maker, chest freezer, and ice machine for the garage.

Laborer Brandon Zeabart has surpassed his 90 days probation period. The council discussed with Joel Miller Brandon's work performance and Council member Jared Miller made a motion to give Brandon a $2.00 raise instead of the $.50 raise for his 90 days raise. Seconded by Council Member Aaron Lewis. All in Favor.

Council President Noah J. Southwood made a amend Ordinance 2023-12-28-02 "An Ordinance Fixing the Wages of Town Marshal and Employees of the Town of Shelburn, Sullivan County, Indiana for the Year of 2024"making the changes of "Effective Immediately, employees may "cash out" their overtime hours worked on any payroll week as well as a $2.00 increase for Employee Brandon Zeabart as his 90 day raise, Seconded by Council Member Aaron Lewis. All in Favor.

A quote was presented from Bane-Welker for a thirty-six-month lease for a new 2024 Backhoe at the price of $95,999 which would make payments $1,781.94 per month. Council member Aaron Lewis made a motion we accept this quote and sign the lease agreement with Bane-Welker, seconded by council member Jared Miller. All in Favor.

A motion was made by Council Member Jared Miller at 7:58pm to adjourn the meeting, seconded by Noah J. Southwood. All in Favor.

Noah J. Southwood, President

Aaron Lewis, Vice President

Jared Miller

Alex Norris

Attest:

Clerk Treasurer, Melissa Copeland